

COUNCIL POLICIES

Policy Number: 1.6

Subject: CACC Committee/Teams

Purpose: To define the responsibilities of standing committees/teams.

I. Nominating Committee

1. Nominating Committee shall consist of a maximum of three (3) CACC representatives and are appointed by the President at the second quarterly meeting each year. The term is limited to one year.
2. The representatives must be from three (3) different representative chapters.
3. Nominating Committee members are not eligible to stand for election until completion of their term of office.
4. The committee solicits nominations for offices from all current or past CACC members.
5. A proposed ballot of candidates for CACC offices is presented for approval by the members at the third quarterly meeting.

II. Tellers:

1. Tellers are appointed by the President annually from the CACC membership, and must be approved by the voting members.
2. Only the appointed Tellers are to count the ballots.
3. A written analysis of ballots cast and the number cast for each candidate will be submitted to the President. (The President will notify the candidates of the results)
4. A teller is not eligible to run for any office while serving as a teller.

III. Bylaws Committee:

1. The President-elect is the chair of the Bylaws Committee.
2. Committee members are selected from the current or past CACC representatives.
3. Bylaws are reviewed and/or amended at least yearly.
4. All recommendations for amendments are presented at the third quarterly meeting of CACC and will be voted on at the fourth quarterly meeting.
5. The proposed amendments must be distributed to the current CACC representatives at least thirty (30) days prior to being voted upon.. They may be posted on the CACC website.

IV. Public Policy Team/Committee

1. Membership to include the President, President-Elect, Past-President, Governmental Affairs Liaison and invited members with an interest in governmental affairs and public policy. The majority of business is to be carried out by phone and e-mail as issues mandate.
2. Travel to meetings and testimony to be covered by CACC if budget permits.
3. The team will provide reports at each CACC meeting and via the website and e-mail as issues warrant.

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4. The Team will appoint a spokesperson for CACC for particular processes. This will allow for continuity with key stakeholders. This person is obligated to represent the views of CACC and not their own personal agendas.