

COUNCIL POLICIES

CACC
Policy Manual

Policy Number: 1.2
Subject: Council Calendar

Purpose:

Outline the key activities that take place at each of the quarterly meetings of CACC.

Scope:

Applies to all member chapters.

Policy:

1. Meetings are the first Friday of February, May, August and November unless otherwise specified.
2. The third (August) meeting is considered the annual business meeting.
3. Meeting locations are rotated between north and south. A chapter in that region takes responsibility for meeting arrangements.
4. Meeting dates and locations are posted on the website.

February: New Officers assume duties
New chapter representatives are welcomed and oriented
Public Policy Team Report
Budget and Finance Report
JVA Report
Other reports as indicated

May: Nominating Committee appointed by the President which consists of three representatives from different chapters.
Public Policy Team Report
Budget and Finance Report
JVA Report
Website report and Proposal
Other reports as indicated

August: Budget for next year presented
Dues for chapter members are determined for the following year
Website report and proposal
By-Law changes are submitted for discussion.
Policy and Procedures reviewed and revised.
Nominations are approved.
Teller committee appointed by the president and approved by membership.
Public Policy Team Report
Budget and Finance Report
JVA Report
Other reports as indicated

Revised 11/08
Reviewed :
Originated: 8/05

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Before November: Election of officers is held, votes tabulated by the Teller Committee.

November: Vote on By-Laws
 Vote on Budget
 Election Results announced
 Public Policy Team Report
 Budget and Finance Report
 JVA Report
 Other reports as indicated