

## COUNCIL POLICIES

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**CACC**

2001 Policy Manual

*Policy Number: 2001.1*

*Subject: Council Membership*

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**Purpose:**

Defines the qualifications for council membership. Because the council is a subsidiary organization of APIC and local chapters in the state of California, an individual must be a representative from one of the 12 California chapters.

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**Scope:**

Applies to all member chapters.

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**Policy:**

1. Each of the official California APIC chapters is eligible for membership in CACC.
2. Only participating chapters may vote.
3. To be an active member, the individual chapter must contribute an annual fee.
4. Each chapter may send as many members as it chooses to attend the regularly scheduled CACC meetings, however, only two (2) representatives per chapter, and designated by the chapter, may vote at a CACC meeting.
5. If a CACC officer is the only person in attendance, at a regular CACC meeting, from a chapter, then they may vote as a voting chapter member on any actions decided on. The officer will not be acting as an officer of CACC for the vote.
6. When only one representative from a chapter is present, that representative may cast the chapter's two votes.
7. No proxy votes are accepted for absent chapters.

Amended 8-1-2003

Approved 11-14-2003

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*Approval Date:*  
*Reviewed & Revised:*